

## TAX DEDUCTIONS FOR BARBERS & BEAUTICIANS

Use this form to summarize and organize your tax-deductible business expenses. In order to deduct expenses in your trade or business, you must show that the expenses are "ordinary and necessary." An ordinary expense is one, which is customary in your particular line of work. A necessary expense is one, which is appropriate, but not necessarily essential in your business. The application of these terms to you relies heavily on the "facts and circumstances" of your unique situation. A business expense deduction must also take into account any reimbursement you have received, or could have received for that expense from your employer or another source. Please also use the auto expense worksheet and/or office in the home worksheet if applicable.

Auto Travel		
Client's homes, offices; rest homes (mi)		
Education (mi)		
Exhibits, shows, competition (mi)		
Pick up supplies (mi)		
Taxicab, bus, subway, etc.	\$	
Tolls, parking	\$	
Other:		

Supplies	
Appointment book/Receipt book	\$
Aprons, Smocks/Collar protectors	· ·
Coffee/tea/paper goods	
Bobby pins/clips/hairnets	
Booster seats/trays/carts	
Brooms/dust pans/cleaning supplies	
Brushes/combs/disinfectant	
Candy bowl/candy/holiday treats	
Clippers/Scissors/sheers	
Cosmetics/Hair spray	
Cotton balls/Swabs/Cuticle sticks	
Curling irons/Hand held dryers	
Floor mats/Trash receptacles	
Hair coloring chemicals/Permanent	
Jars/Bottles	
Manicure light/Nail clippers/files	
Nail polish, remover/Enamel/Acrylic	
Razor/Razor blades/Tweezers	
Restroom supplies	
Rollers/Curlers	
Shampoo/Conditioner/gels/mousse	
Towels/Laundering of towels	
Vacuum/Wax	
Other:	

Telephone Expenses		
Cellular service	\$	
Telephone/pager		
Other:		

Equipment Purchases*		
Answering machine	\$	
Calculator		
Copy machine		
Salon Chairs		
Telephones/Telephone pagers		
Work stations		
Other:		

Misc Supplies & Expenses		
Advertising, signs, flags & banners	\$	
Alarm Service		
Bank charges		
Briefcase		
Clerical service		
Contract services		
Credit Card membership		
Delivery/Freight/Express		
Employment seeking expenses		
Entertainment/Promotion		
Equipment rental		
Gifts, Cards & flowers		
Insurance – E&O and Liability		
Malpractice, fidelity bond		
Occupational license renewals		
Outside services		
Office expense		
Postage & Shipping		
Printing/Reproduction/Copies		
Professional/Technical society dues		
Rent		
Repairs to equipment		
Subcontracts		
Supplies, office and general		
Uniforms		
Union Dues		
Union meetings and expenses		
Utilities		
Website expenses		
Other:		
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